



**Advance Your Career as a  
Construction Project Manager**

## PROJECT MANAGER DEVELOPMENT PROGRAM

An AGC Construction Learning Tool for the Emerging Project Manager

**If you are an early-career project manager or looking to move into this role, this is a can't-miss opportunity.**

Brought to you by the Associated General Contractors of America, the Project Manager Development Program (PMDP) is a set of highly-interactive courses that provide participants the essential skills to advance their careers as project managers. The five-module program covers the basics of project management and provides tactics and strategies for ensuring project success, including:

Tuesdays & Fridays (8:00 AM – 5:00 PM) – *Module 3 EXCEPTION*

MODULE 1	<b>ESTIMATING AND JOB COSTING</b>	January	14 & 17, 2020
MODULE 2	<b>CONTRACT ADMINISTRATION</b>	January	28 & 31, 2020
MODULE 3	<b>PROJECT ADMINISTRATION</b>	February	5 & 7, 2020
MODULE 4	<b>RISK MANAGEMENT</b>	February	18 & 21, 2020
MODULE 5	<b>LEADERSHIP</b>	March	3 & 6, 2020

Classes held @ AGC NM Office – 1615 University Blvd NE - 87102

Brought to you by AGC New Mexico  
For registration information contact  
Kelly Roepke-Orth at [kroepke@agc-nm.org](mailto:kroepke@agc-nm.org)  
Phone: 505-842-1462 | Fax: 505-842-1980

[www.agc-nm.org](http://www.agc-nm.org)



**AGC New Mexico**  
A NATIONAL AWARD WINNING CHAPTER  
Building New Mexico Projects & Careers

**AGC of America**  
THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA  
Quality People. Quality Projects.





P M D P

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Participate in the highly-interactive PMDP courses, designed specifically for the construction industry.

Each course consists of 16 hours of instruction, broken down into eight-hour blocks. The curriculum covers:

### Module 1 | Estimating and Job Costing

**Instructor:** Scott Lovedahl, General Service Administration (GSA)

- Introduction to Estimating Basics
- Project Planning and Setup
- Estimating Costs for Specific Tasks
- Estimating Costs Not Associated with a Specific Task
- Estimating Costs of Work by Others
- Putting Estimates into Action
- Estimating Redesign and Revisions
- Project Contributions to Corporate Profits

### Module 2 | Contract Administration

**Instructors:**

**Mike Menicucci**, Calvert Menicucci

**Sean Calvert**, Calvert Menicucci

- Introduction to Construction Law and Project Contracting
- Contract Basics
- Negotiating Fair Contracts
- Contract Documents
- Payment Terms
- Legal Issues
- Contracting with Others for Required Work
- Contract Termination

### Module 3 | Project Administration

**Instructor:** Jim Rogers, Construction Industry Trainer

- Introduction to Project Safety
- Project Planning, Staffing and Partnering
- Planning for Environmental and Sustainability Concerns
- Project Scheduling
- Codes and Permits
- Material Handling
- Documentation and Visualization
- Project Closeout

### Module 4 | Risk Management

**Instructor:** Pepper Espinosa, Sr. Consultant, GiAnt Worldwide

- Introduction to Risk
- Insurance, Sureties and Bonding
- Warranties and Liability Periods
- Documentation and Managing Risk
- Risk Management Issues
- Conduct of Employees
- Project Risks
- Risk Allocation

### Module 5 | Leadership

**Instructor:** Pepper Espinosa, Sr. Consultant, GiAnt Worldwide

- Introduction to Leadership
- Professional Issues
- Working in Teams
- Managing Conflict
- Managing Your Career
- Customer Satisfaction
- Leadership Skills
- Personal Development

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**About AGC** | The Associated General Contractors of America (AGC) is the leading national construction trade association representing all facets of commercial construction for both public and private entities including building, heavy, highway, and municipal projects. AGC is the largest and oldest national construction trade association, representing more than 33,000 firms, including 7,500 of America's leading general contractors, and over 12,500 specialty-contracting firms through a nationwide network of chapters. Visit the AGC Web site at [www.agc.org](http://www.agc.org).